

The Principal,
Khalsa College,
Amritsar.

TEJINDER SINGH KHALSA

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No. TSK/PER/4

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ADMINSTRATIVE AUDIT REPORT : SESSION 2018-19

This administrative report of Khalsa College Amritsar is submitted to Khalsa College Amritsar in response to their assignment letter 2099 dated 07.05.2019 addressed to the undersigned. The audit was conducted with due diligence by sampled examination of relevant records and interactions on spot.

1. The college campus has merits of its having picturesque environment with heritage premises having locational advantage for being at G T Road Amritsar.
2. The college campus is prestigiously imparting education for almost all important courses under several streams. Non curricular activities like NCC NSS Sports Contests, Stage Shows ,Bhangra , Gidda , Jhoomar Gubani etc. provide all-round personality development of students in the broader interest of the nation.
3. The college campus is having high standards of infrastructure with state of art administrative and academic blocks having modern facilities like ICT at classes, updated media and science labs, library etc.
4. Amongst welfare activities they have beautiful gurudwara, health center, canteen facilities, scholarships, campus placements, trainings & guidance, course and general books through library etc.
5. College administration exercises good control over budgeted expenditure, income leakage, wastage control, cleanliness, sanitation and overall discipline of students and staff .
6. While the undersigned has all the good impressions on the performance and achievements of the institute under able administration , a few of observations are understood to be recorded as advisories towards some value additions at the campus:
 - a. Capacities of solar plant, CCTV coverage, in house power generation need to be expanded for the reasons implied.
 - b. Faculty Development Programmes are advised to be increased to cover maximum academic staff for benefits implied.
 - c. All types of audit reports need timely disposal after compliance.
 - d. E governance need be synchronized well in all fields concerned with stocks in stores / campus.
 - e. Excellent performance of college on having installed Solar Power System. It is suggested to be gradually enhanced to the optimum scale
 - f. Street lights are suggested to be increased to cover sensitive nooks and corners of the vast campus areas.


Tejinder Singh Khalsa
(Expert in Audit & Inspection)